

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

Minutes for the Meeting held on Friday, December 16, 2022
Virtual Via ZOOM

Opening Procedures

- A. **Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Talya Drescher at 1:35**
- B. **Adoption of the Agenda-Delete Item Number one, we have no financials for this meeting.**

Moved by Jessica Lavariega Monforti Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Jesús Torres	x			
Lindsay Walker	x			

- C. **Pledge of Allegiance- Led by Charmon Evans**

D. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	<u> x </u>	<u> </u>
Regina Carver	<u> x </u>	<u> </u>
Talya Drescher	<u> x </u>	<u> </u>
Marlo Hartsuyker	<u> </u>	<u> x </u>
Jessica Lavariega Monforti	<u> x </u>	<u> </u>
Jesús Torres	<u> x </u>	<u> </u>
Lindsay Walker	<u> x </u>	<u> </u>
<u>Administration</u>		
Charmon Evans	<u> x </u>	<u> </u>
Echo Reves	<u> x </u>	<u> </u>
Veronica Solorzano	<u> x </u>	<u> </u>

F. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

G. Directors' Reports

Charmon-A lot of holiday festivities and performances this week and more next week. We had a Charter Schools Association Representative visit us this week. I had an opportunity to brag about our school. It is lottery season! We are working on applications and a new ad.

Echo- We are continuing our work with Ricky Robertson on our PD date January 9. Training with teachers, to learn how to deal with the students' needs and behavior in the classroom. In addition, we have been meeting with teachers on Professional Growth Plans. We also have had Soul Shoppe with SEL learning. Looking at GLAD strategies to help support our learning.

Veronica- A lockdown was held this month, with the police department. The teachers did well. I noticed some things that need to be fixed, and I have put in work orders to PVSD. Gearing up for our Key Experience trips. CIMI trip for fifth grade students parent education night to discuss details of the trip, looking for parent volunteers.

Parents will need to be finger-printed. Chaperone meeting next week

Our third graders will go to Santa Cruz Islands, January 13, 2023.

On February second, several high school counselors will be here to speak with our eighth-grade students.

H. Board Reports, Correspondence, and Communications

None

I. Advisory and Auxiliary Reports

1. School Site Council

We do not have a December meeting.

2. ELAC-Veronica is not here

No meeting

3. Parent, Teacher, Student Association

Executive Board Meeting, Marie Calendar and See's candy fundraiser. Spirit wear should be in next week.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of the November 18, 2022, Regular Board Meeting**
2. **New Hires**
3. **Purchases to Ratify, November**

Moved by Talya Drescher Seconded by Jessica Lavariega Monforti

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Jesús Torres	x			
Lindsay Walker	x			

B. Items for Action, Discussion and or Information

1. **New Community Board Member Nominations Melinda Brookshire, Veronica Rauschenberger and Talya Drescher**

Personnel Involved: Nominating Committee

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Board Member Nominations. Both nominees spoke briefly, and a short discussion followed.

Moved by Jessica Lavariega Monforti Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Jesús Torres	x			
Lindsay Walker	x			

2. **Swearing in of new Board Members, Melinda Brookshire, Veronica Rauschenberger and Talya Drescher**

Charmon read the Oath of Office to all.

3. **Topic/Agenda Item: Elections for the Board of Directors January 2023-December 2023, President, Vice President, Treasurer and Secretary**

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director’s Recommendation: It is recommended the Board of Directors elect a President, Vice President, Treasurer and Secretary from January 2023-December 2023. A lengthy discussion followed. The new slate is as follows: President, Jessica Lavariega Monforti, Vice President, Regina Carver, Secretary, Lindsay Walker and Treasurer Jeanne Adams

Moved by Melinda Brookshire Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Melinda Brookshire	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Veronica Rauschenberger	x			
Jesus Torres	x			
Lindsay Walker	x			

4. **Topic/Agenda Item: Review and Approval of the Board of Director Calendar for 2023**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director’s Recommendation: The Executive Director recommends approval of the Board of Director Calendar for 2023. Charmon presented the calendar. A short discussion followed.

Moved by Jeanne Adams Seconded by Melinda Brookshire

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Melinda Brookshire	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Veronica Rauschenberger	x			
Jesus Torres	xx			
Lindsay Walker				

5. Topic/Agenda Item: Review and approval of the October Financials for UPCS

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director’s Recommendation: The Executive Director recommends approval of the October Financials for UPCS. Lisa introduced herself to our new members and explained her role at ExED, A lengthy discussion, for new members, followed.

Moved by Jeanne Adams Seconded by Melinda Brookshire

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Melinda Brookshire	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Veronica Rauschenberger	x			
Jesús Torres	x			
Lindsay Walker	x			

6. Topic/Agenda Item: Review and Approval of First Interim

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director’s Recommendation: The Executive Director recommends approval of the First Interim. Lisa stated that the First Interim is the same as the October Financials that were just discussed. A short discussion followed

Moved by Mindy Brookshire Seconded by Veronica Rauschenberger

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Melinda Brookshire	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Veronica Rauschenberger	x			
Jesús Torres	x			
Lindsay Walker	x			

7. **Topic/Agenda Item: Review and Approval of Resolution #27 22-23**
Personnel Involved: Charmon Evans
Fiscal Implications:
Options or Solutions (If applicable):
Director’s Recommendation: The Executive Director recommends approval of Resolution #27 22-23. We were notified by the state that the resolution is needed to close our preschool.

Moved by Jeanne Adams Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Melinda Brookshire	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Veronica Rauschenberger	x			
Jesús Torres	x			
Lindsay Walker	x			

8. **Topic/Agenda Item: California Schools Dashboard Update (3:10-3:25)**
Personnel Involved: Charmon Evans/Echo Reves
 Charmon and Echo went over the Dashboard.

III. Directors Announcements/Remarks

Happy Holidays from Jeanne!

IV. Future Agenda Items: Next Meeting, January 27, 2023

1. Mid-Year LCAP

2. SARC

3. Arts & Music Grant Plan

V. Adjournment: 3:06

DRAFT